

Tu Casa HOA – Security Video Cameras

Process, Protocol and Management

24/7 video surveillance has been established for the safety of our community. Eight cameras have been visibly installed to cover sight of the following common areas:

- All 4 glass pool gates and both dock ramps
- The lobby and both lobby doors
- The N and S parking lots/driveways
- Entry to the Fitness Center

There are **NO Hidden Cameras**, ALL cameras are clearly visible. Signs notifying the community is protected by 24/7 video surveillance have been posted at or near each of the camera locations.

Video footage is stored on one of 2 DVR/hard drives which are housed in LOCKED Boxes. Video will auto overwrite once it is full (approximately monthly, depending on traffic).

Video footage will only be viewed in the event of an incident having been reported and will follow the following process:

- Criteria to view the video is limited to responding to a reported incident that breaches safety/security, theft and/or damage to our community.
- Once an incident has been reported, the HOA Board is notified
- The HOA Board reviews the situation and provides authorization to view to the Security Committee
- The video viewing is limited to Gary McJimsey/Tu Casa Security Advisor and a second member of the Tu Casa HOA Rules Committee/Security Committee.
- The Security Committee will report their findings on the video back to the HOA Board.
- Accordingly, an appropriate decision about the necessary action will be made by HOA Board Management

Disclosures:

- Criminal incidents may be reported to the police.
- Incidents that result in a cost to the HOA will be reviewed to determine follow-up with the involved homeowner including a potential compliance warning and or fine.
- The above Process and Protocol has been reviewed and approved by TuCasa HOA legal team.
- Should there be any questions or concerns, it is requested that the Home-Owner submit their questions via email to the TuCasa Property Management Company;
aupchurch@propadvantage.com
- Should a tenant (currently leasing/renting a Unit at TuCasa) have a question or concern – Please notify your Landlord and have them submit the request on your behalf.

The HOA Board / Management Thanks everyone in our Community for assisting in keeping our Community a Safe and Secure place to Live.